



**THE UNITED STATES VIRGIN ISLANDS
OFFICE OF THE GOVERNOR
GOVERNMENT HOUSE
Charlotte Amalie, V.I. 00802
340-774-0001**

EXECUTIVE ORDER NO. 501-2020

**EXECUTIVE ORDER TO DIRECT ALL DEPARTMENTS AND AGENCIES OF THE
EXECUTIVE BRANCH TO UTILIZE THE GRANTS MANAGEMENT SYSTEM
ESTABLISHED TO ACHIEVE MORE EFFECTIVE MANAGEMENT OF ALL GRANT
FUNDS THAT ARE AWARDED TO THE TERRITORY**

WHEREAS, the Government is tasked with the proper use of taxpayer dollars to provide the necessary services to the people of the Virgin Islands; and

WHEREAS, the Government secures large amounts of grants, yearly, to supplement its budget; and

WHEREAS, the Territory's government must utilize the available tools to streamline and consolidate processes to provide the better administration of grant funds; and

WHEREAS, the Office of Management and Budget has identified and secured computer software and professional services for the benefit of all Executive Branch and semi-autonomous agencies of the Territory that provides the grant management solutions necessary in the 21st Century; and

WHEREAS, the Director of the Office of Management and Budget is the single point of contact ("SPOC") for all grants awarded to the Territory; and

WHEREAS, this order is intended to enforce the use of technology available through the Office of Management and Budget to reduce the administrative costs of grants management;

NOW, THEREFORE, pursuant to Section 11 of the Revised Organic Act of the Virgin Islands, as amended, which provides that the Governor shall have the power to issue executive orders not in conflict with any applicable law, it is hereby **ORDERED** as follows:

SECTION 1: Technology

The Office of Management and Budget has secured the computer software and professional services of eCivis, the grants management system designed to centralize, streamline and reduce the burden and delay traditionally associated with grants management. eCivis is accessible by all grants management professionals of the Government who have completed the requisite training, conducted by eCivis personnel.

SECTION 2: Utilization

- a. Agency heads shall direct their grants management staff to utilize eCivis for all grant management needs including:
 - 1. solicitation of grants,
 - 2. administration of grants, and
 - 3. the proper expenditure of grants;
- b. Agency heads shall direct their grants management staff to fully comply with the directives of the Office of Management and Budget in relation to the use of eCivis;
- c. Training, technical assistance, and professional development on the use of this system will be provided by the Federal Grants Management Division of the Office of Management and Budget.

SECTION 3: Compliance with this Executive Order

- a. All Departments and Agencies within the Executive Branch shall fully cooperate with the Office of Management and Budget in the implementation of this Executive Order.
- b. Each agency, in order to comply with this Order shall immediately designate the required personnel necessary to execute this mandate within thirty (30) days of the effective date of this Order.

SECTION 4: Effective Date

The mandates of this Executive Order shall be effective immediately upon execution.

IN WITNESS WHEREOF, I have hereunto set my hand and cause the Seal of the Government of the Virgin Islands to be affixed at Christiansted, St. Croix, Virgin Islands this 4 day of May, A.D., 2020.



A handwritten signature in blue ink, appearing to read "Albert Bryan Jr.", written over a horizontal line.

Albert Bryan Jr.
Governor

ATTEST:

A handwritten signature in blue ink, appearing to read "Tregenza A. Roach", written over a horizontal line.

Tregenza A. Roach, Esq.
Lieutenant Governor